



Code Compliance Division

900 E. Strawbridge Ave. ● Melbourne, FL 32901 ● Fax (321) 674-5771
Building Div. (321) 674-5773 ● Code Enf. (321) 674-5701 ● Fire Prevention (321) 674-5702

AFTER HOURS INSPECTION REQUEST FORM

Any request for an after-hours inspection to be performed by a City of Melbourne Building/Electrical Inspector will require the following:

- 1) The contractor shall complete this form and submit it to the Building Division 48 hours prior to the request date (not including holidays and/or weekends).**
- 2) The contractor shall schedule with the Deputy Building Official for availability of personnel to fulfill the request.**

The individual/firm requesting the after-hours project hereby agrees to pay all costs related to the request. The cost shall be a minimum of \$50.00 non-refundable.

REQUIRED INFORMATION

Permit # _____

Project Address: _____

Date/Time for request: _____

Requestor/Contractor: _____

Billing Address: _____

Contact Phone #: _____

Contact Name: _____

Applicant Signature: _____

Inspector's Signature: _____

Building Official's Signature: _____