

**CITY OF MELBOURNE, FLORIDA
MINUTES-REGULAR MEETING OF THE
HISTORIC AND ARCHITECTURAL REVIEW BOARD
MAY 17, 2017 ♦ 6:00 P.M.**



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1. Acting Chairman Wheeler-Chong called the meeting of the Historic and Architectural Review Board to order at 6:00 p.m.
 2. All present said the Pledge of Allegiance to the Flag.
 3. Roll Call:

PRESENT: David Godwin, Member
Joyce Miller, Member
Jeff Anderson, Member
Angelina Wheeler-Chong, Member
Nilda Stellpflug, Member
Betsy McGuire, Alternate Member

ABSENT: Randy Thron, Chairman (Excused)
Corey Runte, Vice-Chairman (Excused)
Lois Torvik, Alternate Member (Excused)

ALSO PRESENT: Sandy Ramseth, AICP, Planner
Adam Conley, Assistant City Attorney
Samantha Buck, Recording Secretary

Assistant City Attorney Conley suggested that Ms. Wheeler-Chong be the Acting-Chairman for the meeting in Mr. Runte's absence. He asked the Board confirm their agreement with this.

The Board agreed that Ms. Wheeler-Chong be Acting-Chairman for the meeting.

Acting Chairman Wheeler-Chong confirmed that Ms. McGuire would be a voting member for the meeting.

4. Ms. Ramseth outlined the purpose and procedures of the board meeting to attendees, explaining that additional requirements may be involved after the Historic and Architectural Review Board application.

5. **Approval of Minutes**

Moved Anderson/Miller to approve the minutes of the regular meeting held on April 19, 2017 as presented.

Motion carried unanimously.

6. Declaration of Conflict of Interest from Previous Meeting

There were no Conflicts of Interest declared at April 19, 2017 meeting to be read into record. In addition, there were no Conflicts of Interest on either of the items being heard at this meeting.

NEW ARCHITECTURAL REVIEW BUSINESS

7. A-17-027 Palms Pointe / 366 N. Babcock St.
Signage

The applicant seeks approval to install non-illuminated, flat cut, acrylic letters in black on the building as presented. The overall sign size will be 1'-2" high by 5'-0" wide and will be mounted flush to the wall.

The applicant, Daniel Priore, from Kendal Signs, was available to answer questions from the Board. He was sworn in by Assistant City Attorney Conley.

Acting-Chairman Wheeler-Chong asked Mr. Priore if he had anything he wished to add following Ms. Ramseth's presentation, and Mr. Priore replied that he did not. The sign is very simple, plain black lettering which will match the existing signage for other businesses in the plaza.

The Board briefly discussed the application and all agreed that it was very simple signage. As there were no objections from the Board, and no members of the public in attendance to comment on the item, Acting-Chairman Wheeler-Chong asked for a motion.

Moved Miller/Godwin that the Board find that application A-17-027 is consistent with the Babcock Street District Architectural Guidelines as presented, and that the Board approve the application as presented.

Motion carried unanimously.

Ms. Wheeler-Chong noted that Mr. Priore was the applicant for the second application. She suggested that he remain at the podium and reminded him that he was still under oath.

8. A-17-0218 Edward Jones / 600 W. Eau Gallie Blvd.
Signage

The applicant seeks to install new signage including an illuminated building sign, door and window vinyl, and a parking sign as presented.

A brief discussion ensued over the dimensions and design of the sign. Acting-Chairman Wheeler-Chong commented that once again, the signage was very simple and a classic design that went well with the company logo.

All the Board members agreed with her comments.

As there was no public comment, the Acting-Chairman Wheeler Chong asked the Board for a motion.

Mr. Godwin commented that Ms. Ramseth's presentation was very thorough and covered the dimensions of the sign well, however, he questioned whether Code limits the amount of signage that can be placed on a property.

Ms. Ramseth answered that the Board only needs to look at the aesthetics of the sign as Code does address the numbers and size of signage during the permitting process. This will be calculated when the applicant applies for a permit. She also commented that Mr. Priore worked for a reputable sign company, and has worked extensively with the City's Building and Code Compliance Department on sign permits over the years, and is very knowledgeable on what is permissible for signs.

Moved Anderson/Miller that the Board find that application A-17-028 is consistent with the Olde Eau Gallie District Architectural Guidelines as presented, and that the Board approve the application as presented.

Motion carried unanimously.

NEW HISTORICAL REVIEW BUSINESS

9. There was no new historical review business to discuss.

10. **Additional Business**

There was no additional business to discuss.

11. **Adjournment**

Moved by Acting-Chairman Wheeler-Chong adjourned the meeting at 6:11 p.m.

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Motion carried unanimously.

Respectfully submitted,



Samantha Buck
Recording Secretary

Minutes Approved by the Historic and Architectural Review Board on: _____