



CITY OF MELBOURNE
COMPREHENSIVE PLAN
CHAPTER IX
INTERGOVERNMENTAL COORDINATION ELEMENT

Data and Analysis

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Data and Analysis

Intergovernmental Coordination Element (ICE)

A. PURPOSE.

The ICE establishes the guidelines and mechanisms for coordinating with other governments and selected governmental agencies in the preparation and revision of the Comprehensive Plans, in the review and approval of new development and the provision of services. It is the intent of the element to identify and resolve incompatible goals, objectives and policies proposed in local government Comprehensive Plans and to determine and respond to the needs for coordination processes and procedures with adjacent local governments and regional and state agencies.

B. STANDARDS.

The Planning Area for the City of Melbourne includes all lands within the City's municipal boundaries. The City of Melbourne is located in east-central Florida, in Brevard County. Most of the City is located on the Florida mainland, except for a small portion that is located on a barrier island (see Map IX-1). The Indian River Lagoon separates the mainland from the island.

The City has established an Urban Service Boundary (USB). This area encompasses lands adjacent to the City that are currently urban in nature or expected to become urban in the future. Details regarding the USB are contained within the Future Land Use Element of this Comprehensive Plan.

C. EXISTING CONDITIONS.

The City of Melbourne currently has an effective, ongoing working relationship with other local governments. The Space Coast Growth Management Coalition is a group of elected officials, city managers, planners, and other local government representatives that discuss a variety of planning related matters. Another opportunity for intergovernmental cooperation occurs through the Planning Coordinating Committee (PCC). This group has provided the opportunity for local government staff members to discuss planning issues within the county.⁵⁷ In addition, the City participates in the Technical Advisory Committee and Citizens Advisory Committee of the Metropolitan Planning Organization (MPO).

Of historical importance in the city's intergovernmental coordination efforts was the merger of the former City of Eau Gallie and the City of Melbourne into one city in 1969. This merger was a major step forward in the more efficient provision of public facilities and public services to the area.

1. Inventory of Agencies.

The city currently has either formal or informal coordination agreements, or interacts through standard operating procedures under statutory authority, with the following agencies and jurisdictions shown in Table 1.

TABLE 1

INTERGOVERNMENTAL AGREEMENTS

Brevard County Board of County Commissioners	State of Florida
Brevard County Supervisor of Elections	Florida Department of Transportation
Brevard County Property Appraiser	Florida Department of Environmental Protection
Brevard County Tax Collector	Florida Department of Community Affairs
Brevard County School Board	Florida Department of Environmental Protection
City of Cocoa	Florida Department of State
Town of Indialantic	Florida Power and Light
Town of Indian Harbour Beach	BellSouth
Town of Melbourne Beach	Time Warner Cable Vision
Melbourne Village	NUI Gas company
City of Palm Bay	Brevard Housing Authority
Town of Palm Shores	Melbourne Housing Authority
City of Satellite Beach	Melbourne Airport Authority
City of West Melbourne	Space Coast Transportation Planning Organization
East Central Florida Regional Planning Council	U.S. Corps of Engineers
St. Johns River Water Management District	U.S. Coast Guard
Sebastian Inlet Commission	U.S. Environmental Protection Agency
South Florida Water Management District	U.S. Department of Housing and Urban Development
Melbourne-Tillman Drainage District	U.S. Department of Transportation
Florida Inland Navigation District	Federal Aviation Administration
	U.S. Air Force (Patrick Air Force Base)

1. Inventory of Existing Mechanisms.

The various methods used by the city to bring about necessary coordination with local, state, regional and federal agencies include both formal and informal agreements, which are described here. Standard operating procedures have also developed over time to carry out coordination with various agencies as required by statute. Because these relationships with agencies such as the Department of Transportation are virtually identical for all cities throughout the state, they are not detailed here. However, any agreements, mechanisms, or relationships beyond the norm are described. All agreements described are formal, written agreements. Coordination is the responsibility of the city manager or his designee, unless otherwise indicated. A list of existing interlocal agreements is identified in Appendix A.

Fire protection. The city has written mutual aid agreements with every municipality in Brevard County as well as with Patrick Air Force Base and Brevard County. The agreements allow each entity to request help from and provide help to each other for fire fighting.

The city also has a first response agreement with Brevard County, whereby the county provides fire protection services to Melbourne's incorporated areas on the barrier island. In exchange, the city serves unincorporated enclaves along Post and Aurora Roads.

Civil defense or emergency management services are provided by the Brevard County Emergency Management Director under the mutual aid agreement. Consistent with the county's plan, the city has adopted an Emergency Management Plan, which is available through the county or at the Melbourne Fire Department. The county's plan is also referenced in the Coastal Management Element of this plan.

The state fire marshal provides assistance with some fire investigations and performs various inspections for fire safety according to statute.

The city provides assistance to local schools for fire drill procedures, fire safety education and evaluation of drills, although no formal agreement exists.

Law enforcement. A written mutual aid agreement is in effect between Brevard County and all of its cities, providing full capability for all law enforcement agencies to assist each other.

Through a special act adopted by the state legislature, the county and all cities have established the Law Enforcement Testing and Certification Center which provides minimum standards, procedures and assistance in the recruitment and selection of law-enforcement officers.

The police department also uses temporary pacts for mutual aid in handling special situations, with the agreements expiring when the special situation has been resolved. Such pacts have been used in the past with Seminole County, Brevard County, and the Cities of Fort Pierce and Vero Beach.

In addition, the police department provides educational programs in the schools and provides school resource officers by contract to junior and senior high schools.

Water service. The St. Johns River Water Management District has jurisdiction over the issuance of permits for any wells of four inches in diameter or larger. The city has been permitted to pump 26.5 MGD using a combination of Reverse Osmosis and Lake Washington withdrawals.

The city provides water service within its corporate limits and also has franchise agreements with Melbourne Village, Melbourne Beach, Satellite Beach, Indialantic, Palm Shores, Indian Harbour Beach and some unincorporated areas. The city sells wholesale water to West Melbourne, which owns and operates its own distribution system. The city has an agreement with Patrick Air Force Base for water service on an as-needed basis, an interconnect agreement with Palm Bay, and a reciprocal agreement with the City of Cocoa for emergency water supply.

The city is actively participating technically and managerially in the SJRWMD sponsored 2020 planning process and participating politically in the Brevard County Water Supply Board deliberations. It is noteworthy that the outcomes of the 2020 planning process will subsequently be reviewed and presented to the SJRWMD board for action by the Brevard County Water Supply Board. The WSB is a completely cooperative effort, begun when the Legislature ended the South Brevard Water Authority.

Sewer service. The city provides sewer service within its corporate limits and has service agreements to cover a portion of the City of Palm Bay and certain unincorporated areas northwest of Melbourne.

The county provides all sewer service on the barrier island, regardless of corporate limits, under a service agreement.

The city and county have also entered into a cooperative agreement to facilitate billing of water, sewer and solid waste customers.

Natural resources. Natural resources, including stormwater management, are generally protected by local ordinance and various federal, state, and regional agencies such as the Florida Department of Environmental Protection (FDEP), Florida Department of State, the U.S. Corps of Engineers and the St. Johns River Water Management District. A Comprehensive Conservation and Management

Plan (CCMP) for the Indian River Lagoon was completed in 1996, and implementation oversight was given to SJRWMD (the CCMP is currently being updated). The city also participates with Brevard county and other cities to set priorities for acquiring water-front lands using a special, voter-approved property tax. FDEP serves a role as caretaker of state-owned lands, including seven acres along the Melbourne Causeway. FDOS provides historic preservation functions.

Libraries. Brevard County operates a countywide library system, including three libraries within the City of Melbourne. One of these is on property owned by the school board and the other two are on city-owned parcels with lease agreements.

Parks and recreation. Both the city and Brevard County have extensive parks and recreation systems. Some cooperative agreements exist to allow for more efficient operations, such as in Lipscomb Park which is owned by the county and operated by the city, with funding provided by both entities. Wickham Park and Paradise Beach Park are owned by the county, with the city providing funds for some improvements. An agreement is also in place for Johnson Junior High School, under which the city has provided for facility improvements. Agreements have also provided for improvements at Hoover Junior High School and Wickham Park.

The city also utilizes grant funds when feasible for facility improvements, including the Boating Improvement Fund, the Florida Recreational Development Assistance Program, the Land and Water Conservation Fund and the Florida Inland Navigational District.

Informal use of school facilities occurs although no organized recreation programs are operated by the city on school grounds. City swimming pools are used by some of the schools which also help pay for some maintenance of the pools.

In addition, the tourist development council makes recommendations to the county for the use of resort tax funds for beach and other tourism-related improvements countywide.

Transportation. The road system for the area fits into the standard system that occurs statewide, i.e., state roads, county roads and city roads, with the Space Coast Transportation Planning Organization serving as the planning coordinator.

Mass transit and aviation services are described in the Transportation Element of this plan . Mass transit service is provided under an agreement between the city and the Space Coast area transit system.

Administrative. The city has entered into cooperative agreements with the county and other cities for joint purchasing to achieve better cost savings. The city also accomplishes a great deal of intergovernmental coordination through participation

in numerous professional organizations and associations.

Educational facilities: The City has entered into an interlocal agreement (in 2008) with the Brevard County School District to implement school concurrency. This agreement also establishes the review process for new school site plans and the review of major renovations or closures; the establishment of the Capital Outlay Committee (COC) as the review entity for new school sites (including the potential co-location of other public facilities); the responsibilities of each affected party; and the process for review of development applications.

Planning areas: The City has entered into a Joint Planning Agreement (JPA) with Brevard County. This agreement requires coordination for planning efforts in both the City and the unincorporated County. The JPA was most recently renewed in 2006.

3. Evaluation of Existing Mechanisms.

Existing mechanisms are generally serving the city well. The overall spirit of cooperation that exists between the city, Brevard County and the other cities continues to be evidenced by daily activities. This cooperative attitude has strengthened the effectiveness of numerous joint agreements and has made multi-party efforts possible even when written agreements do not exist. Written agreements however should be developed whenever feasible to safeguard all parties involved. Additional County support of the annexation of enclaves is needed. Also, the city will continue to pursue representation on countywide study committees and advisory boards.

D. FUTURE COORDINATION NEEDS.

Coordination mechanisms are already in use for virtually all functional areas of the city's operations. As new needs arise within those functions or as new functions develop, new mechanisms will be needed. Interlocal agreements should be developed with Brevard County to promote increased transportation planning and coordination, including levels of service, maintenance, operations, right-of-way acquisitions and impact fees.

The City and Brevard County renewed their Joint Planning Agreement (JPA) in 2006. This JPA requires intergovernmental coordination with Brevard County for rezoning and comprehensive planning efforts. The City will also pursue JPAs with adjacent municipalities to enhance land-use compatibility and to establish annexation procedures.

What is needed is an ongoing review of the mechanisms, along with a periodic evaluation of the effectiveness of each by appropriate operating departments. Continuation of the Planning Coordinating Committee (made up of representatives from the county and all cities) should also be considered to help provide for regular analysis of the effectiveness of this plan and all coordination mechanisms. Most importantly, the spirit of cooperation that currently exists should be appreciated and continued, to help provide for the most

efficient and cost-effective delivery of services.

E. CONSISTENCY WITH OTHER PLANS.

1. Consistency with the Regional Policy Plan.

The city's policies are consistent with the policies and strategies contained in the ECFRPC plan. The city will pursue the strategies of the regional plan within the limits of its capabilities and resources. Regional policies will continue to be monitored to ensure consistency.

2. Consistency with the State Comprehensive Plan.

The goals and policies of the State Comprehensive Plan are addressed throughout this plan, and this plan is consistent with those goals and policies. The city will continue to use the state plan as a guide for policy making. A list of state goals and policies is provided in the appendix, along with references to appropriate sections of this plan.

3. Areas of Critical State Concern.

There are no areas of critical state concern, either partially or wholly within the Melbourne planning area.

**Intergovernmental Coordination Element
Appendix A**

Type of Agreement (Functional Category)	Government	Name of Agreement	Effective Date
Sanitary Sewer	Brevard County	Sewer Service for Animal Shelter	10/1990
Sanitary Sewer	Palm Bay, Brevard County, and West Melbourne	Settlement Agreement	10/2001
Public Safety	Brevard County	Animal Control	07/1979
Public Safety	Brevard County	Primary First Responder	10/2001
Public Safety	Brevard County	Law Enforcement Services - Palm Bay Road	03/2009
Public Safety	Brevard County	Disaster Debris Removal	08/1996
Public Safety	Brevard County and nine municipalities	Agreement with Respect to 9-1-1 Local Option Fee	10/00
Public Safety	Palm Bay	Law Enforcement Services - Florida Avenue	03/2009
Public Safety	School Board	School Resource Officer	07/2003
Public Safety	All Brevard County Municipalities and Brevard County	Mutual Aid - Fire and Police Services	Various
Public Safety	Patrick Air Force Base	Mutual Aid - Fire	11/1988
Public Safety	Kennedy Space Center	Mutual Aid - Fire	07/1989
Public Safety	All Cities in the State	Mutual Aid - Fire	10/2005
Public Safety	Brevard County	Brevard County Automatic Aid	04/1998
Drainage/ Transportation	Brevard County	Stormwater Retention – Apollo Boulevard	06/1991
Drainage	Brevard County	Stormwater Retention	09/1999
Potable Water/Sanitary Sewer	Brevard County	Provide Services to Unincorporated Areas	04/2000
Potable Water	Brevard County	Chlorine Booster Station	09/1991
Parks and Recreation	Brevard County	Lipscomb Park Agreement	01/1965
Parks and Recreation	Brevard County	Library Contract	05/1976
Parks and Recreation	Brevard County, School Board, Housing Authority	Stone Library	10/1980
Parks and Recreation	Brevard County	Parks	06/2001
Parks and Recreation	Brevard County	Interlocal Agreement – Parks Referendum	06/2001
Transportation	Brevard County (Space Coast Area Transit)	Transit Services	

**Intergovernmental Coordination Element
Appendix A**

Type of Agreement (Functional Category)	Government	Name of Agreement	Effective Date
Transportation	Brevard County	Maintenance of Traffic Signals	02/2002
Transportation	Brevard County and multiple municipalities	Metropolitan Planning Organization	1993
Transportation	Brevard County	Assigning Railroad Crossing Maintenance Responsibilities	11/1983
Transportation	Brevard County (Space Coast Area Transit)	Bus/Transit Shelter Agreement	03/2009
Transportation	Brevard County, School Board	Lime Drive Extension	01/2004
Potable Water	Cocoa	Water System Interconnect	07/1981
Potable Water	Indialantic	Water Franchise Agreement	07/1987
Potable Water	Indian Harbour Beach	Water Franchise Agreement	05/2003
Potable Water	Melbourne Beach	Water Franchise Agreement	08/1987
Potable Water	Melbourne Village	Water Franchise Agreement	07/1999
Potable Water	Palm Shores	Water Franchise Agreement	10/1988
Potable Water	Cocoa	Water System Interconnect	07/1981
Potable Water	Satellite Beach	Water Franchise Agreement	03/2000
Potable Water	West Melbourne	Water Agreement	1997
Potable Water	West Melbourne	Agreement for Sale and Purchase of Water	07/1978
Education	School Board, Brevard County and All Non-Exempt Municipalities	School Concurrency	09/2008