

City of Melbourne

The Harbor City



Financial Services - Revenue Office

900 E. Strawbridge Avenue • Melbourne, FL 32901 • (321) 608-7038 • Business.Tax.Receipts@mlbfl.org

HOME-BASED BUSINESS TAX RECEIPT STIPULATION, in accordance with City Code, Appendix B, Article VII, Section 2(E)

I, _____, (please print full legal name) fully understand that the issuance of a business tax receipt at the property located at _____ (please print property address) in the City of Melbourne, Florida, for the purpose of conducting a home-based business is subject to the following stipulations:

1. Up to two additional employees, other than employees permanently residing on the premises, may engage in the home-based business.
2. Consumer walk-in retail transactions at the home-based business shall occur only in the residential dwelling.
3. Signs advertising the business or related to it may not be located on the premises.
4. Deliveries and traffic shall be consistent with the normal residential character of the area, based on vehicle type, frequency and trips generated.
5. Display of goods or storage of equipment shall not be visible from the street or adjacent properties.
6. Structures must not be altered to change the residential character of the home or premises.
7. The business must clearly be accessory/secondary to an active residential use.
8. Equipment, chemicals, or processes that generate noise, vibration, heat, smoke, odor, glare, fumes, radio/TV signals, or electrical interference are not allowed in conjunction with a home-based business.
9. Parking for the home-based business shall occur only on-site, and in legal parking spaces.

Name of Business: _____

Type of Business to be conducted: _____

Necessary Products or Equipment: _____

Where will they be stored? _____

How will they be sent to and from the home? _____

APPLICANT: Under penalties of perjury, I declare that I have read the foregoing home-based business tax receipt stipulation and that I have read and understand all restrictions and conditions contained herein. I also understand that by signing this form, I am authorizing the City to make periodic inspections of the property and areas used for the home-based business.

Printed Name

Date

Signature

STATE OF FLORIDA

COUNTY OF BREVARD

The foregoing instrument was acknowledged before me this _____ day of _____, 20____ by _____, who is personally known to me or who has produced _____ as identification and who did take an oath.

Notary Public, State of Florida
My commission expires: _____

FOR THE PROPERTY OWNER: I hereby swear I am the lawful owner of the above said property. I understand that the above person (applicant) is seeking a business tax receipt at my property for the purpose of conducting the above stated business and hereby consent to the same. I covenant that all City of Melbourne requirements for the property will be met. I agree to permit City Inspectors to make reasonable inspections of the property.

Printed Name

Date

Signature

STATE OF FLORIDA

COUNTY OF BREVARD

The foregoing instrument was acknowledged before me this _____ day of _____, 20____ by _____

_____ who is personally known to me or who has produced _____ as identification and who did take an oath.

Notary Public, State of Florida
My commission expires: _____