

Permit No: _____ Tax Folio No: _____

Notice of Commencement

State of: _____ County of: _____

The undersigned hereby gives notice that improvement will be made to certain real property, and in accordance with Chapter 713, Florida Statutes, the following information is provided in this Notice of Commencement.

1. Legal description of the property and street address (if available)

2. General description of improvement: _____
3. Owner information or Lessee information if the Lessee contracted for the improvement
 - a. Name and complete address _____
 - b. Interest in property _____
4. Contractor Information/Person responsible for the improvement
 - a. Name and complete address: _____
 - b. Phone number: _____
5. Surety (if applicable, a copy of the payment bond is attached):
 - a. Name and complete address: _____
 - b. Phone number: _____
 - c. Amount of bond: \$ _____
6. Lender:
 - a. Name and complete address: _____
 - b. Phone number: _____
7. Persons within the State of Florida designated by Owner upon who notices or other documents may be served as provided by Section 713.13(1) (a) 7, Florida Statutes:
 - a. Name and complete address: _____
 - b. Phone numbers of designated persons: _____
8.
 - a. In addition to himself or herself, Owner designates _____ of _____ to receive a copy of the Lienor's Notice as provided in Section 713.13(1)(b), Florida Statutes.
 - c. Phone numbers of person or entity designated by owner: _____
9. Expiration date of notice of commencement _____ (the expiration date will be 1 year from the date of recording unless a different date is specified).

Warning to Owner: Any payments made by the owner after the expiration of the Notice of Commencement are considered improper payments under Chapter 713, Part 1, Section 713.13, Florida Statutes, and can result in your paying twice for improvements to your property. A Notice of Commencement must be recorded and posted on the job site before the first inspection. If you intend to obtain financing, consult with your lender or an attorney before commencing work or recording your Notice of Commencement.

(Signature of Owner or Lessee, or Owner's or Lessee's Authorized Officer/Director/Partner/Manager)

(Signatory's Title/Office) _____

The foregoing instrument was acknowledged before me by means of ___ physical presence or ___ online notarization this ___ day of _____, 20___, by _____ (name of person) as _____ (type of authority, e.g. officer, trustee, attorney in fact) for _____ (name of party on behalf of whom instrument was executed).

(Signature of Notary Public - State of Florida)
(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known _____ or Produced Identification _____